

Catholic Charities Diocese of Palm Beach, Inc.

Policy and Procedures Manual

No. of Policy 5007

SUBJECT: PROTECTING AGAINST BLOOD-BORNE PATHOGENS

POLICY: All childcare and applicable residential programs must follow a routine procedure for preventing and controlling blood borne pathogens and other potentially infectious materials.

PROCEDURES:

- 1) Every new employee in the above programs will read the "Universal Precaution" Booklet and be given an orientation on infectious disease control.
- 2) Employees in the above occupations will be encouraged to be vaccinated for HBV. They may sign a declination.
- 3) All human blood and body fluids should be treated as potentially infectious.
- 4) Control Measures to be followed include:
 - a) Hand washing facilities & reminders available
 - b) Gloves used when coming in contact with blood or body fluids
 - c) Keep bathrooms, dishes and facilities clean with 1 part bleach to 9 parts water
- 5) Follow the regulated medical waste disposal in accordance with Federal, State and local regulations if needed
- 6) If a child or adult client is known to be infectious seek medical advice and comply with their directives (Ex. Hepatitis, TB)
- 7) Refer to OSHA & CDC standards for guidance and clarification regarding safe guards for blood-borne pathogens.

AUTHORIZED DATE: 11/01/01

REVISED DATE: 06/25/09